



Notice Date: September 14, 2020

To: All members of C. U. Insurance Services Association (CUISA)

### **NOTICE OF ANNUAL GENERAL MEETING**

Notice is hereby given that the Annual General Meeting (AGM) for the Credit Union Insurance Services Association will be held on October 21, 2020 at 10:00 am. The meeting will be held virtually via Microsoft Teams (MS Teams). A calendar invite with the MS Teams invitation will be forwarded to you via email in the next few days.

The following documents are enclosed (please review in advance of the AGM):

- An agenda for the meeting
- A copy of the 2019 year-end financial statements

The purpose of the meeting is to review the past year as well as to elect 3 Directors. In addition, there may be brought before the meeting such other business as may be properly and lawfully placed before it.

Business must not be conducted at an annual general meeting unless a quorum is present. A quorum is a majority of members in good standing at the time of the meeting.

With the exception of the election of Directors, voting will be on the basis of one vote per CUISA member brokerage, by a show of hands using the MS Teams chat function, and the Chairperson will declare whether the vote is carried or lost. Proxy voting is not permitted.

Procedure for election of Directors:

- (a) The names of all nominees will be identified online using MS Teams by the Chair.
- (b) Each voting member delegate will have a single vote, voting will take place online using MS Teams.
- (c) After the voting has been completed, they will be tallied and reported to the chairperson of the meeting.
- (d) The chairperson will announce the results of the election.